

Hello!

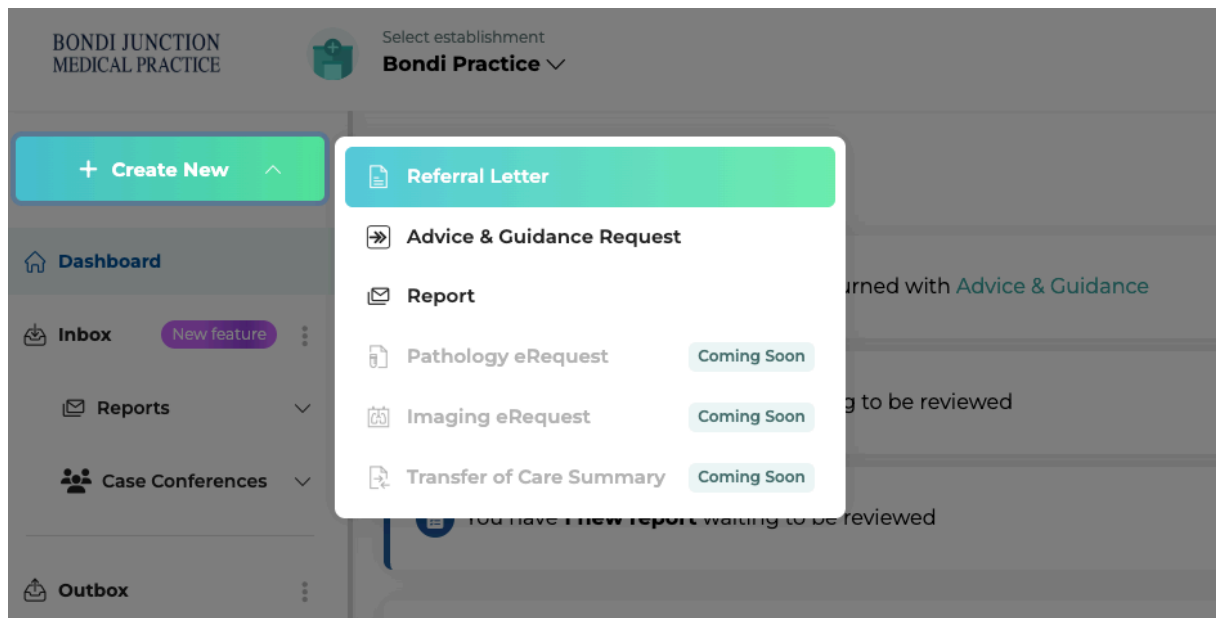
Due to recent updates to BP Partner Network integrations, **BP now requires a pairing code via Halo Connect** to maintain third-party connections, or a confirmed active connection within 30 days of 1st April, 2026.

To ensure the integration remains active, you will simply need to use the integration once, which will prompt the connection to refresh. You can do so by following the steps below:

Import a Patient

Please import a patient on Consultmed from Best Practice by following the steps outlined below:

1. Create a new referral within Consultmed (**Create New > Referral Letter**)



2. Select any hospital department and specialist, and select **“Next step”**.



Directory of Services

Choose which healthcare provider you would like to send this document to:

XConsultmed Test Hospital

Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book.

Specialty, Department or Service **General Outpatients** ×

Specialist **Dr CONSULTMED ADMIN ACCOUNT** ×

3. On the patient page, select **Import Patient Data** to initiate a search of patient details from your BP database.



Patient

Consultpilot AI

Select Patient


Search by patient name

Import from **Import Patient Data**

- Using any patient from Best Practice, enter the Last Name and Date of Birth. Click **'Search'**.

Patient import




 Please enter the LAST name and DOB of the patient that you would like to import from your practice management software.

Once you have identified the correct patient, you can import their details into Consultmed. You can also tick 'Additional identifiers' to further refine the search.

LAST Name *

Nguyen

Date of Birth *

03/03/2003 

Additional identifiers

Database search from Best Practice

Close

Search

- Select the appropriate patient, then click **'Import'**. You will see your patient's details populate the patient page. Your integration has automatically been re-activated.

For a full installation and troubleshooting guide, you can also visit:

<https://www.consultmed.co/Bphaloconnectinstallationguide/>

If you experience any issues or require assistance, please [contact us](#), and we will be happy to help.